

**STEEPLECHASE OF NAPLES CONDOMINIUM ASSOCIATION, INC.**  
**NOTICE OF INTENT TO SELL**

**Return to:** Steeplechase Condominium Association  
C/O Cambridge Property Management of Southwest Florida  
2335 Tamiami Trail, Suite 402  
Naples, FL 34103  
Phone: (239) 249-7000  
SarahJ@cambridgeswfl.com

**Requirements**

Owners who intend to sell their condominium units, whether by owner or by real estate sales agent, must first complete this form and return it to Cambridge Property Management before placing their unit on the market. It is the owner's responsibility to ensure that any sales agent or representative has been given the necessary documents that must be provided to a prospective buyer in advance of signing a sales contract.

Potential buyers must be advised that the Condominium Association must first approve the potential sale before closing, and that a 21-day period is required for this review to take place upon receipt of the prospective buyer's completed Purchase Application, Sales Contract and other requirements.

Documents to be provided to the sales agent, or directly to the prospective buyer, are as follows:

1. Copy of the Declarations including amendments
2. Copy of the Bylaws
3. Rules and Regulations and Handbook
4. Online address, [www.steeplechaseinaples.com](http://www.steeplechaseinaples.com), to access the Steeplechase web site for appropriate forms to modify property, lease their unit or comply with other requirements.

Please complete this form by initialing the following paragraphs and signing in the appropriate space below:

\_\_\_\_\_ I (we) understand and agree that the above documents will be provided to any prospective real estate agent and buyer of the condominium unit indicated below.

\_\_\_\_\_ I (we) agree to inform the real estate agent and any potential buyer that this unit cannot be leased out for a period of two years from the date of closing, and that a 10-unit ceiling on rentals is in effect for all new owners.

\_\_\_\_\_ I (we) understand and agree that the Condominium Association has 21 days, from the date all documents are received, to review for approval the Sales Contract, Purchase Application, background check and other application forms including this form as required, and to collect all fees.

### **Unit to be Sold**

Unit Number \_\_\_\_\_ Street Address \_\_\_\_\_

Owner(s) Name(s) \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

### **OWNER(S) SIGNATURES**

I (we) have read, understand, and will comply with all above requirements listed and initialed above:

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Co-Owner: \_\_\_\_\_ Date: \_\_\_\_\_