

STEEPLECHASE EMERGENCY PROCEDURES

Emergency Committee Members

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Emergency Procedures

An example of an emergency is a hurricane warning, including an evacuation advisory or mandate from Collier County officials or the Florida governor.

Committee members are volunteers to help in an emergency, but are not obligated to stay here during an emergency. If a mandatory evacuation order is issued by Collier County or the governor, we urge residents to leave well ahead of a hurricane.

During an emergency keep in mind that communication is often difficult. Power and cell phone service is often interrupted. The Association will send a blast email ahead of an emergency as soon as possible. Your Board will keep in touch as much as possible.

Please keep in mind that neither the Board, nor any individual, is responsible for your unit. Nor can they ensure that things go as you would like during an emergency. Everyone helping is doing so as a volunteer.

If you are in residence when a storm or other emergency is forecast, please inform your Committee representative at the numbers above whether you plan to leave or stay in anticipation of the emergency.

If a storm is forecast, please help move the pool furniture into the clubhouse. We all have a vested interest in protecting our commonly owned items from damage. Typically, this would occur 24-48 hours ahead of a storm. Check with your Committee representative if you can help.

Preparation

Please keep in mind that the Association is not responsible for anything inside your unit. So, no one will check on your AC working or rotting food in your refrigerator or melting ice cream in your freezer.

If you are a seasonal resident, before you leave for the summer OR any extended time:

- Empty your freezer and refrigerator. Power goes out at times and food spoils. During a hurricane Steeplechase neighbors and Emergency Committee members will not dispose of rotting food.

- Remove and dispose of any food or drink you may have stored in the clubhouse.
- Remove flags, flower pots, wreaths, and anything else that might blow around and cause damage or injury.
- Consider giving the Board President a copy of the key to your unit or combination to a lockbox or your garage code. According to Steeplechase regulations, your key should be with Guardian Property Management. However, the Emergency Committee may be unable to reach Guardian in an emergency.
- Update your Emergency Contact Form (on the Web site) and give it to the Board President.
- Talk with your home watch person about their procedures during a hurricane warning or evacuation order. Remember that your home watch person may evacuate.

If you are in residence during hurricane season (June through November):

- Update your Emergency Contact Form (on the Web site) and give it to the Board President.
- Consider giving the Board President a copy of the key to your unit or combination to a lockbox or your garage code. According to Steeplechase regulations, your key should be with Guardian Property Management. However, the Emergency Committee may be unable to reach Guardian in an emergency.
- Talk with your home watch person about their procedures during a hurricane warning or evacuation order
- If a hurricane is on its way and your home watch person leaves, you need to have a backup person and a plan for communication.
- Avoid keeping large amounts of food in your freezer.

EVERYONE: Consider signing up for electronic notifications of emergencies from Collier County Emergency Management.

TIPS

- Wash thoroughly plastic juice and milk containers, dry out, and store. Ahead of a hurricane, fill $\frac{3}{4}$ with water and freeze. A full freezer keeps food safe longer. Use frozen containers in both freezer and refrigerator.
- Before you leave, fill a plastic cup with water. Freeze. Place a penny on top of frozen water. Return cup to freezer. When you return, if the penny is frozen in the bottom it means the water thawed and re-froze due to a power outage. The temperature dropped enough to render food at risk.